

**Request for Proposals # S00R1400002**  
**Temporary Agency Financial Services Staffing**  
**Questions & Responses #2**  
**June 8, 2010**

This list of Questions and Responses is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of contract requirements, which are stated in the following questions of potential offerors, are not binding on the State, unless the State expressly amends the RFP through an addendum. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the potential offeror asking the question as to what the contract does or does not require.

**Questions and Responses**

**Question:** How long are typical assignments?

**Response:** There is no set answer to this. It depends upon the need in the department. The assignment(s) may be as short as a few days to six months or longer.

**Question:** In regards to Page 9 of the RFP, Section 1.25 Electronic Fund Transfer, is the supplier required to submit a completed EFT form with the proposal response or only upon award of a contract?

**Response:** Only upon award of a contract.

**Question:** I just wanted to clarify the MBE Section of the RFP for Temporary Agency Financial Services Staffing. I know that included with the RFP are three attachments for MBE utilization. The forms are designed for firms that subcontract with other MBE firms. We are an MDOT certified MBE, so I wanted to clarify that we didn't need to utilize outside firms if we meet the requirements. Also, is there a different form you would need us to complete?

**Response:** Yes, even if you are a certified MBE, you still have to meet the MBE subcontracting goal. As stated in the RFP, you will need to complete Form D-1 as part of the proposal package.